

# ALAMEDA FREE LIBRARY

## MEETING ROOM GROUP PRIORITY AND FEE STRUCTURE

Effective July 1, 2011

Priority Level	Group Definition	Hourly Fees
<b>A</b>	Programs administered for or by the Library (includes Friends of the Alameda Free Library and the Alameda Free Library Foundation) <b>UNLIMITED USE</b>	None
<b>B</b>	Any City of Alameda or other government agency <b>UNLIMITED USE</b>	None
<b>C</b>	Alameda non-profit, tax exempt public groups <b>LIMIT one use per month</b>	<b>Family Study Rm \$20/hour</b>
		<b>1/2 Stafford Rm \$50/hour</b>
		<b>Stafford Rm \$75/hr</b>
<b>D</b>	Alameda public groups <b>LIMIT one use per month</b>	<b>Family Study Rm \$20/hour</b>
		<b>1/2 Stafford Rm \$50/hour</b>
		<b>Stafford Rm \$75/hr</b>
<b>E</b>	Non-resident non-profit groups serving Alameda residents. Groups must have open membership and meeting must be open to the public without charge. This rate also applies to for-profit businesses or other groups not covered by previous categories. <b>LIMIT one use per month</b>	<b>Family Study Rm \$50/hour</b>
		<b>1/2 Stafford Rm \$75/hr</b>
		<b>Stafford Room \$100/hr</b>

\*Exceptions to the fees must be made by the Library Director or their designee

**The following fees apply to all priority levels:**

**Library Attendant on duty fee: \$25 per hour**

(Library Attendant fee is charged if room is used BEFORE or AFTER the regular operating hours of the library)

**A Refundable Cleaning and Security Deposit of \$300 for groups over 100 people**

Fees will not be refunded for reserved time not used.

Fees are based on an hourly basis; there is no ration of rates for half hour used.

Revised  
08 June 2011